



2016-2017
Annual Report

Trinity Episcopal Church

1734 Huntington Turnpike
Trumbull, CT 06611

February 5, 2017

*Mission Statement: Our mission is to proclaim by word and deed,
the good news of Jesus Christ reaching out to all in His name. Our
desire is that others may come to faith in Him, drawn by the
example of our lives.*

**Annual Parish Meeting
Sunday, February 5, 2017
10:30am – Parish Hall
AGENDA**

- I. Invocation
- II. Presentation and Adoption of Voting Members
- III. Certification of a Quorum
- IV. Adoption of the Minutes of the January 17, 2016 Annual Parish Meeting
- V. Report of the Interim Rector
- VI. Report of the Treasurer and Presentation of 2017 Budget for Adoption
- VII. Other Reports (appended)
 - a. Altar Guild
 - b. Caring Connections
 - c. Christian Education
 - d. Facilities
 - e. Hospitality
 - f. Men's Group
 - g. Worship
 - h. Music
 - i. Community Partnerships
 - j. Sacramental Report
 - k. Transition
 - l. Warden's
- VIII. Elections
 - a. Officers
 - b. Vestry
 - c. Delegates
 - d. Nominating Committee
- IX. Old Business
- X. New Business
- XI. Adjournment
- XII. Prayer for Transition and Benediction



Trinity Episcopal Church

1734 Huntington Turnpike, Tumbull, Connecticut 06611

Telephone: (203) 375-1503 Fax: (203) 377-8202

e-mail: trinityepiscopal00@att.net

The Reverend Paul J. Carling Ph.D. Interim Priest

Trinity Episcopal Church 2017 Parish Voting List

Trinity's By-Laws

Canon I, Section 6. *Of the members of the Parish only those shall be entitled to vote at any Parish Meeting, who shall be adult communicants (16 years and older) and who for at least six months prior to that meeting shall have been faithful attendants at the services of the Church in the Parish, unless for good cause prevented, faithful contributors to its support, and faithful in working, praying, and giving for the spread of the Kingdom of God; these facts to be determined in each case by the Vestry, in accordance with the provisions of Section 8 of this Canon.*

Alexander & Phyllis Aiello
Michael & Susan Alcock
Nancy Baker
Russ & Sara Battista
Wallace Berg
Joe & Sharon Buzzeo
Louise Catterson
Tim & Caroline Cepetelli
Eleanor Clark
Fran Cronk
Nicole & Joe Culotta
Bill & Carolyn DeFranco
Angela Doyle
Dave & Georgeann Erhardt
Anna Fisher
Edward Fisher Jr.
Sarah Galan
Martha & Richard Garrow
Joseph & Pamela Gill
David & Amy Ginter
Lurena Hoinacki

Simon Howes
Judith Ingerman
Sylvia Jones
Patricia Kay
Bond Koteas
Fred & Elizabeth Langhammer
Colleen Linane
George Malishchack
Christian & Sylvia Medina
Christian Medina
Kathleen Miranti
Lesley & Francisco Moises
Laurie & Duke Morano
Daniel & Alessandra Musso
Nancy & Peter Myer
Candice & Megan Myers
Gary Ostrowski
Lou Payne
Claire Pinciario
Robert Pitzschler
Shirley Roehrich

Dave & Debra Robison
Patricia Robson
Joan Root
Craig & Jocelyn Russell
Jane Sampson
Manuel & Gayle Silva
Arlene Stalvey
Mike & Brenda Stapleton
Ron & Cindy Stevenson
Sam & Donna Sutter
Zachary & Barbara Taylor
Brittany Thornton
Kathy Viola
Alison Walsh
Thelma Whiteside
Lynn Wilson
Nancy Wilson
Richard Worth



**TRINITY EPISCOPAL CHURCH
NICHOLS, CONNECTICUT
ANNUAL PARISH MEETING
January 17, 2016**

The meeting came to order at 10:50 AM with a reading from and reflections on Ephesians 2, Verse 10, by the Rev. Ellen Kennedy, Vicar.

The Parish Clerk, Robert Pitzschler, certified that a quorum was reached with 40% of the voting members present. (15% minimum required)

Beth Langhammer, moved to adopt the 2015 Trinity Parish Voting List as listed in the 2015-2016 Annual Report. The motion was seconded by Martha Fernald. The motion was approved by unanimous vote.

Richard Garrow moved to accept the minutes of the January 25, 2015 Annual Parish Meeting as published. The motion was seconded by Christian Medina. The motion was approved by unanimous vote.

The nominating committee submitted the following slate of Officers, Vestry Members and Delegates for consideration:

Wardens: Senior: Simon Howes and Junior: Gary Ostrowski
Treasurer: Sam Sutter
Associate Treasurers: Michael Alcock and Dick Worth
Clerk: Robert Pitzschler
Vestry Members: Candice Myers (2yr term)
Richard Garrow (3yr term)
David Ginter (3yr term)
Diocesan Delegate: Robert Pitzschler
Alternate Delegate: no nominee
Bridgeport Deanery Delegate: Robert Pitzschler
Trumbull Interfaith Council: no nominee
Council of Churches delegate: no nominee

There being no further nominations from the floor. A motion was made by Martha Fernald and seconded by Wally Berg to have the Vestry Clerk cast one vote to accept the nomination slate of Officers, Vestry Members, and Delegates. The motion was approved unanimously. The Vestry Clerk cast one vote in favor of the recommended slate and announced the slate as submitted approved.

A motion was made by Candice Myers and seconded by Wally Berg, to approve the Trinity By-Laws, dated January 17, 2016, as amended. The motion was approved unanimously.

Sacramental Report:

During 2015, there were:

2 Baptisms (Reagyn Gill & Madison Mullady)

3 Confirmations (Madeleine Buzzeo, Christian Medina, & Zachary Stapleton)

No one received

No one reaffirmed

4 Deaths (Naomi Bonnell, Millie Coccozza, Andrew Reiger, & Robert Roehrich))

3 Weddings (Diane and Fabian Charles, Simon and Regina Howes, & Joe and Krystle Stokely)

The following comments were made during the meeting that are in addition to the submitted reports which are included as received in the 2015-2016 Annual Report.

Vicar's Report:

Rev Ellen added that while she is upset about leaving Trinity, she is not leaving the Church, simply retiring after 10 years at Trinity. She also reassured everyone that until an interim rector is in place, most services will still be covered by Supply Priests. She also reviewed the process of transition.

Warden's Report:

Simon and Gary reminded everyone that it is the Parishioners that are the church and that it is most important that everyone stick together during the time of transition so that Trinity will become an even stronger parish.

Hospitality Report:

Lurena reminded everyone that "Trinity eats well"!

Facilities Report:

The handicap accessible restroom is on track to begin construction on or about February 1st.

Christian Education Report:

There is still a need for more volunteers. There is a desire to maintain the Wednesday Bible Study group during the period of transition.

Altar Guild Report:

Clean up help is needed, especially after the 10am service so that all is ready for the Korean Presbyterian Church service. The white altar linens are in need of replacement.

Treasurer's Report:

We are in good shape financially with no deficit, several donations have been made during the year and the pledge income is greater than expected. Construction on the handicap lavatory is about to begin and we have the money to cover the expense.

The projected 2015 income is \$268,567 vs a budgeted expectation of \$199,852. The projected 2015 expenses are \$225,107 vs a budgeted expectation of \$233,155. This results in a projected excess of \$43,460 vs a budgeted deficit of \$28,303.

The 2016 budget forecasts an income of \$227,818 and expenditures of \$228,481 with a projected deficit of \$663. It was noted that any deficits are covered by a combination of donations and bequests and a withdrawal from investment funds if needed.

A motion was made by Alison Walsh and seconded by Fred Langhammer to accept the Treasurer's report, subject to audit, and the proposed 2016 budget. The motion was approved unanimously.

Old Business:

The Verizon cellular antenna project is still on hold.

The handicap accessible restroom project is underway and we will then look at the possibility of continuing with the kitchen remodeling.

New Business:

By general consensus of those present, a rousing “Thanksgiving” was expressed for Rev. Ellen’s service and dedication to Trinity since August 2006.

There being no further business, Christian Medina moved to adjourn the meeting. The motion was seconded by Lurena Hoinacki. The motion passed unanimously

The meeting was adjourned at 11:50 AM with a closing prayer by Rev. Ellen.

Respectfully submitted,

Robert Pitzschler
Vestry Clerk

Interim Rector’s Report

Arrival and Settling In:

In late spring, after an interview with the Canon for Mission Leadership, the Rev. Lee Ann Tolzmann, and then your Senior Warden, I met with a large gathering of parishioners at Simon’s house, and was captivated by this welcoming, down to earth parish, with a great sense of humor. I was called to serve as your Interim Rector effective June 1.

Having served in a cathedral parish and two small town parishes in Vermont, then in the largest parish in CT (St. Luke’s in Darien) and a similar parish in Fairfield (St. Paul’s), I was absolutely delighted to come to Trinity and share your unique journey through this transition. I found you extravagantly welcoming, flexible and open to change, financially stable, and committed to vibrant worship and fellowship. Rather than an Administrator or a CEO, it was clear from the beginning that what you really wanted during this transition was a priest, and that parishioners yearned to become more involved in leadership and ministry at every level.

An Interim Rector is some combination of spiritual leader through a time of change, along with a “fixer upper,” a cheerleader and challenger, someone who “makes straight the path” for your new rector. It is a role in which I take great delight, getting to know each of you, seeing how God is working in your lives and in the life of the parish, and what God is waiting for you to discover in the community all around you. At its best, it is a role that is full of learning, life, love, laughter, and leadership that can really make a difference.

Administration:

I started with an examination of administrative systems here. With Sharon’s leadership, we are creating job descriptions for all staff, regularizing benefits, and clarifying supervision. With Bob’s leadership, we are literally going through every important public parish document from the Vestry Handbook to the Parish Wedding Guide, and updating them, some of which are at least twenty years old. Bob has also led a major overhaul of the website, which will undergo even more reconstruction through the Discernment Committee.

The Wardens Meeting has been re-named the Executive Committee (the four elected officers of the parish), and meets monthly with the Interim Rector (Senior Warden, Junior Warden, Treasurer and Clerk). This group is now routinely consulted on all matters of policy, finance

and the change process during the transition. It also prepares the agenda for the Vestry meetings and brings recommendations to the Vestry for various policies and actions, making the whole process of governance more efficient and timely.

Another innovation in the coming year will be re-instituting an Annual Vestry Retreat, in which we will prayerfully review our progress as a worshipping community and partner in God's mission, and plan how to be an even more faithful and responsive community in the coming year.

In addition, the Vestry, following elections at Annual Meeting, will be identifying each Vestry member as a Commission Liaison to each major ministry at Trinity, thus providing routine reports from each ministry to the monthly Vestry meetings, assuring that ministries have what they need to flourish, and sharing innovations across ministry areas.

In the spring, we are planning a Parish Clean Up Day, to empty out all of our closets, so that we can protect valuable resources like our Bell Choir equipment, create more secure archives for parish documents, and general provide more space for the various ministries here.

Restructuring Ministries:

Our **Welcoming Ministry** is becoming more focused with the introduction of name tags, and with several community – wide worship events. We are also moving to a full – service bulletin and developing a communications strategy that makes the multiple communities we serve more aware of our services, programs and initiatives.

Our **Pastoral Care Ministry** has been expanded and renamed as the **Caring Connections Ministry Team**. The mission is now broader – to provide friendly visits and support to those unable to attend services; to notice when parishioners are not present at worship for any length of time and to reach out to them; to bring communion to homes, nursing homes and hospitals. This is now essentially a lay ministry which calls on the priest when and if he is needed.

Our **Acolyte Ministry** has been revived through training all interested children and youth and recruiting adults who we draw on when youth are unable to serve.

In 2017, we will begin reinventing our **Outreach Ministry** and begin by renaming it **Community Partnerships** to reflect a new mission focus on mutual learning, relational service and developing ministry networks in the larger community.

Redefining Our “Community”:

Healthy churches are ones in which the community inside the church mirrors the community outside. Bob's recent excellent work on our parish characteristics versus the characteristics of the multiple neighboring communities we serve has some good news and some bad news. The good news is that we are a vibrant parish that draws members from as far as Southport and Beacons Falls and every community in between. The bad news is that our “immediate neighborhood” (the three mile radius around our church) looks nothing like the community inside our church. That “neighborhood” is 41% people of color, while our parish is nearly all white. We do have a diversity of economic and social class, but one major challenge and opportunity during the transition is to understand this racial, ethnic and cultural imbalance and begin correcting it.

Worship and Welcome:

Trinity has always been a welcoming parish, but we took the extra step this year of encouraging everyone to wear name tags (thanks Bob for printing them up!), and found, of course, that many folks who had been worshipping across from each other for years didn't actually know each other's names! This is crucial for new visitors as well to feel welcomed.

Many of those who visit a church for the first time are confused by our worship – having to juggle a Prayer Book, two different hymnals, AND a bulletin with multiple inserts. You may have noticed how many liturgical mistakes I made in the first few months, being used to a bulletin which contains the entire service in one place. As a result, we experimented with this kind of “full service bulletin” for several of our special services (Mass on the Grass, St. Francis Day, All Saints Day, Christmas). They were met with enthusiasm by visitors and long standing parishioners as well. Early in 2017, we will routinely begin using full service bulletins, a staple in churches that seek to attract new members.

Another innovation, especially helpful during the transition period, was to continue the summer pattern of one service only during the year at 9:00am, followed by a time of fellowship. In spite of concerns, attendance has been very strong, and enthusiasm about sharing worship and fellowship with the whole community has been high. Parents with younger children have had the greatest challenge in adjusting to the switch from 10am to 9:00am, and Brenda and I continue to reach out to them. As mentioned in the Worship report, we have also trained children and youth in various liturgical roles, brought on a seminarian, thus re-establishing Trinity as a “teaching parish,” and we've organized a variety of community-wide liturgies – Mass on the Grass, which will be instituted monthly in the warmer months, St. Francis Day, and All Saints Day.

Children, Youth and Adult Formation:

We have also restructured the Church School into a “Village Model” in which teens and older children serve as mentors to the younger ones, allowing Brenda and Jocelyn and other volunteers to work easily between two adjoining classrooms. This was most evident in the All Ages Pageant at our 5:30pm Christmas Eve service in which we took a new intergenerational approach, having members of all ages bring up various nativity figures as youth told the story of Jesus' birth.

For adults, we held several forums, including the introduction of your new Interim Rector; an all – parish conversation on “joys and concerns,” sharing what we found most rewarding and most challenging about parish life; an all – parish conversation about merging the 8:00am and 10:00am services into a single worship service; a viewing of Presiding Bishop Michael Curry's convention sermon, and a discussion about its implications for our parish moving forward; and transition planning and feedback sessions, first for the Vestry, and then for the whole parish, soliciting input into the parish discernment process.

Trinity hosted a day of Safe Church Training for ECCT, a great opportunity for many of our folks to be trained. Finally, we organized a Preaching Feedback group for our seminarian following each time she preached, in which about a dozen parishioners share their reactions and how the sermon and scripture that week affects their own lives.

A number of our parishioners travelled to Hartford in November to hear Presiding Bishop Michael Curry preach at Convention. We then showed a video of that sermon in the Parish Hall, attended by most of the parish and had a wonderful discussion afterwards of discovering what God is up to in the larger community, a major focus of the Discernment Committee.

We re-instituted the weekly Bible Study group and an eager gathering of about 10 has been delving deeply into Acts of the Apostles, studying the scripture, and helping each other apply it to our own lives. No knowledge or background is necessary, just an inquiring mind, and everyone is welcome!

Conclusion:

In 2017, we will continue examining the policies and practices at Trinity and our efforts to move more deeply into God's mission outside the walls of our church, all in preparation for finding a vibrant new leader for this absolute gem of a congregation. And I assure you; God has, and will continue to bless our labor, our love and our laughter in the process.

Rev. Paul+

Treasurer's Report

The enclosed documents include the year end Income and Expense statement, the year end Balance Sheet, the 2016 actual versus budgeted breakdown by account, and the 2017 budget as approved by the Vestry.

We finished 2016 with a (deficit) in the amount of (\$12,489), which was primarily the result of the completion cost of the handicapped bathroom. In 2015, we had received a substantial amount of contributions to be used toward this project; as a result of this capital inflow, we realized a 2015 surplus of \$43,460. The bathroom project was completed in the early part of 2016, so the expenditure of \$25,831, which would have been entirely offset in 2015 had the project been completed by 2015 year end, dropped to our bottom line in 2016.

Even though we finished with a 2016 (deficit) of (\$12,489), I am encouraged by the fact that had we not received an increase in the amount of pledged/non-pledged income, the deficit would have much worse. To this point, of the 41 pledging units, 19 gave in excess of their pledged amount (increase of \$7,673), 12 gave exactly the amount pledged, and only 10 gave less than the pledged amount (decrease of \$3,548). In addition, 30 non-pledging units gave \$7,341 which was not part of our budgeted amount.

As we move forward into 2017, I thank each and every one our parishioners' for their generous nature in the giving of time, treasure, and talent, and I believe that God will continue to bless Trinity in the coming year.

Sincerely, Sam Sutter, Treasurer

Income and Expense Statement (UNAUDITED)

Consolidated – December 2016

	Current Period	Year to Date
INCOME		
Loose Offerings	\$396.00	\$2,001.30
Coffee & Redeemables dona	7.00	354.00
Christmas	715.00	715.00
Easter/Lent	0.00	1,116.00
Special Offerings	1,200.00	1,000.00
Initial Offering	10.00	240.00
Thanksgiving offering	0.00	55.00
Pledge Pay - Current Yr	14,659.00	101,839.80
non cash donations fund	0.00	210.00
Pledge Pay- Next Yr	10.00	10.00
 Subtotal Income	 16,997.00	 107,541.10
 INTEREST AND DIVIDENDS		
dividends/interest	12.73	1,093.29
land fund monthly income	5,000.00	60,000.00
OTHER RECEIPTS		
Facilities Contributions	1,500.00	20,090.00
Expenses-Craft Fair	(100.00)	(100.00)
St. Nick fair income	1,237.25	1,237.25
Discretionary Income	(249.00)	26.00
Capital Improvements	180.00	8,825.00
Rectory Rent	(460.00)	11,400.00
Rectory security deposit	1,500.00	(1,100.00)
Rectory Rental Expense	0.00	(500.00)
Barn Rent	0.00	500.00
Receipts for Specific Exp	0.00	260.00
Book of Remembrance	550.00	1,915.00
 Subtotal Other Receipts	 4,158.25	 42,553.25
 Subtotal Interest And Dividends	 9,170.98	 103,646.54
 TOTAL INCOME	 26,167.98	 211,187.64
 DISBURSEMENTS		
DIOCESAN ASSESS & OUTREAC		
Rector's disc. disburse	\$0.00	\$575.00
Diocesan Assess/Tithe	1,789.60	20,785.60
Transition Expense	0.00	750.00
Other Outreach/PCCT	125.00	270.00
Greater Bpt Deanery Donat	50.00	642.00
Seminary Support	0.00	100.00
Bathroom	(3,965.63)	0.00
 Subtotal Diocesan Assess & Outreac	 (2,001.03)	 23,122.60
 RECTOR'S COMPENSATION		
Salaries-Clergy	0.00	3,732.48
Interim Salary	2,370.83	16,595.81
HEA CATCH UP	0.00	3,200.00
Parsonage Allowance	0.00	1,219.75
Interm Parsonage	1,185.42	8,297.94
Interm SS Allowance	2,516.76	2,516.76
 Subtotal Rector's Compensation	 6,073.01	 35,562.74

STAFF SALARIES & BENEFITS		
Wages-Sexton	1,408.56	16,928.64
Salaries-Organist	978.25	11,739.00
Wages-Administrative	1,676.20	19,617.32
Wages-Christian Ed	705.50	7,158.75
Bookkeeping Services	1,054.65	9,945.75
Supply Priest	210.65	3,066.64
Fees-Supply Organist	0.00	155.83
Med Tax	84.43	948.14
SS Tax	361.04	4,054.20
Subtotal Staff Salaries & Benefits	6,479.28	73,614.27
RECTOR-BENEFITS & ALLOW		
Interim Health Insurance	(1,791.00)	5,123.00
Rector-travel allowance	0.00	136.85
Clergy Conference	0.00	195.00
Rector-dental-DIOC	206.00	2,060.00
Pension Premiums-Clergy	0.00	2,642.79
Pension Premiums- Interim	1,791.00	1,791.00
Rector - life insurance	25.00	250.00
Seminarian payments	0.00	2,000.00
Subtotal Rector-benefits & Allow	231.00	14,198.64
UTILITIES & INSURANCE		
Heating -So Ct Gas-church	428.93	4,215.06
Heating-So Ct Gas-Rectory	0.00	178.75
Electricity-Church	587.21	7,216.11
Electricity- rectory	0.00	59.57
Water usage- church	0.00	577.89
Water usage- rectory	0.00	32.66
Property & Liability Ins	480.00	5,760.00
Workers Comp Ins/DIOC	104.00	1,244.60
Subtotal Utilities & Insurance	1,600.14	19,284.64
MAINTENANCE		
Handicap Restroom	0.00	25,830.58
Lower level windows	0.00	3,856.68
Kitchen remodel	3,965.63	3,965.63
Service Contracts-church	0.00	941.50
Fire Alarm monitoring	0.00	472.30
Fire Alarm annual testing	0.00	531.25
Maintenance-church	140.07	4,369.87
Repairs rectory	0.00	605.00
Rectory svc contracts	0.00	169.98
Sewer Usage	0.00	733.07
Lawn Care	0.00	1,400.00
SNOW REMOVAL	0.00	270.00
Trash Removal	0.00	888.00
Subtotal Maintenance	4,105.70	44,033.86
PROGRAM		
Background check	0.00	14.00
Office Supplies	291.70	2,372.36
Bank Charges	0.00	50.00
Seminars /Classes	0.00	10.00
Computer Internet Access	0.00	267.42
Website expense	0.00	238.97

Payroll Service	127.85	1,496.10
Accounting Services	0.00	1,190.00
inserts/offer envel	0.00	452.19
Tract Literature & Pub	83.32	323.14
Christian Ed Supplies	(100.00)	263.97
Telephone and internet	157.23	1,862.96
Window replacement	0.00	1,400.00
Altar Supplies	389.01	969.93
Easter/Christmas Flowers	0.00	72.95
PMPH-non office supplies	96.55	811.39
non cash donations	0.00	210.00
Advertising	0.00	458.88
St. Luke/St. Paul food	0.00	192.00
Funeral services	1,200.00	1,200.00
Subtotal Program	2,245.66	13,856.26
TOTAL EXPENSES	18,733.76	223,673.01
EXCESS INCOME/EXPENSES	\$7,434.22	(\$12,485.37)

Trinity Episcopal Church
Balance Sheet (UNAUDITED)
Consolidated – December 2016

ASSETS	Current Year
CURRENT ASSETS	
CHECKING ACCOUNTS-PEOPLES	
Operating-012-4090863	\$21,133.64
Vicar's Dis. 029-7008389	2,072.50
Dennis Sav-012-6032200	4,905.72
cap impro sav-012-9090863	(12,900.58)
Capital Improvements	26,709.52
Rectory security deposit.	2,970.00
Prepledge 2016	3,500.00
undefined cap improv	14,928.75
Youth/Children teacher	3,000.00
Subtotal Cap Impro Sav-012-9090863	38,207.69
Subtotal Checking Accounts-peoples	66,319.55
INVESTMENTS	
Cockerton Fund # 04575	31,960.33
Dennis Fund #04579	78,888.96
Powell Fund #17259	50,186.09
Book Rememb Fund #04576	22,017.67
Memor Garden Fund# 04673	10,172.83
Land Sale Fund# 90030	895,530.07
Govt Sec-Aiello 220-03248	23,965.66
CD-Almquist-118-8001905	1,980.58
CD- Britton-012-8018328	16,425.87
S & S cards retransmit	(650.00)
SR cards retransmit	(151.00)

Subtotal Investments	1,130,327.06
Subtotal Current Assets	1,196,646.61
FIXED ASSETS	
LAND AND BUILDINGS	
Land	563,187.00
Church, Cathedral, Chapel	254,169.00
Rectories & Other Bldgs	214,579.00
Building Contents	90,962.34
Johannus Organ	14,000.00
Rolling carts in kitchen	650.86
Subtotal Fixed Assets	1,137,548.20
TOTAL ASSETS	\$2,334,194.81
FUND BALANCE	
Fund Balance	\$2,334,194.81
TOTAL FUND BALANCE	2,334,194.81
TOTAL LIABILITIES AND FUND BALANCE	\$2,334,194.81

2017 Budget

	Type	<u>2016</u> <u>Actual</u>	<u>2016</u> <u>Budget</u>	<u>2017</u> <u>Budget</u>	
INCOME					
	Group				
	p				
4010	Loose Offerings	Detail	1,801	1,600	2,000
4011	Coffee & Redeemables Donation	Detail	354	450	400
4020	Christmas	Detail	715	1,000	500
4030	Easter/Lent	Detail	1,116	1,000	1,200
4040	Special Offerings	Detail	0	2,000	500
4110	Initial Offering	Detail	240	300	250
4111	Thanksgiving Offering	Detail	55	150	100
4120	Pledge Pay - Current Yr	Detail	101,840	80,768	92,048
4120-001	Non Cash Donations Fund	Detail	210	100	200
4135	Pledge Pay- Next Yr	Detail	10	500	1,000
4137-001	Dividends/Interest	Detail	1,093	3,000	6,000
4137-002	Land Fund Monthly Income	Detail	60,000	60,000	72,000
4200	Facilities Contributions	Detail	20,090	15,000	23,000
4261	St. Nick Fair Income	Detail	1,237	1,200	2,000
4262-001	Sept Fundraiser	Detail	0	1,250	1,500
4262-002	Sept Fundraiser Food & Beverage	Detail	0	500	500
4262-003	Sept Fundraiser Bake Sale	Detail	0	500	750
4280-001	Discretionary Income	Detail	26	500	0
4280-004	Capital Improvements	Detail	8,825	6,000	4,000
4280-010	Stop & Shop 5% Income	Detail	0	1,000	0
4280-020	Shop Rite 5% Income	Detail	0	1,000	0
4285	Rectory Rent	Detail	11,400	18,000	16,200

4285-001	Rectory Security Deposit	Detail	(1,100)	1,500	0
4289	Barn Rent	Detail	500	0	500
4540	Amount To Be Retransmitted	Detail	0	29,000	0
4550	Receipts For Specific Expense	Detail	260	0	0
4590	Memorial Garden	Detail	0	0	1,000
4639	Book of Remembrance	Detail	1,915	1,500	2,000
TOTAL INCOME			210,588	227,818	227,648

EXPENSE

5005-001	Rector's Discretionary Disbursement	Detail	575	1,000	0
5010	Diocesan Assessment	Detail	20,786	21,476	21,965
5050	Transition Consultant	Detail	0	780	750
5051	Transition Expense	Detail	750	500	1,250
5060	Other Outreach	Detail	270	750	500
5060-001	Family Matters	Detail	0	250	250
5060-006	Greater Bpt Deanery Donations	Detail	642	0	0
5065	Deanery/TIC donations	Detail	0	200	800
5065-001	Inreach	Detail	0	1,000	0
5067	Seminary Support	Detail	100	600	0
5110	Salaries-Clergy	Detail	3,732	3,656	0
5111	Interim Salary	Detail	16,596	0	28,650
5121	Hea Catch Up-Rector	Detail	3,200	3,200	0
5130	Parsonage Allowance	Detail	1,220	1,220	0
5131	Interm Parsonage	Detail	8,298	0	14,325
5132	Interm SS Allowance	Detail	2,517	0	0
5150	Wages-Sexton	Detail	16,929	13,000	17,600
5160	Wages-Organist	Detail	11,739	11,673	12,100
5165	Wages-Christian Ed Director	Detail	7,159	8,600	8,600
5170	Wages-Administrative	Detail	19,617	18,775	20,860
			2016	2016	2017
			<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
5175	Wages-Christian Ed	Detail	0	4,000	0
5176	Wages-Bookkeeper	Detail	9,946	5,775	9,500
5185	Supply Priest	Detail	3,067	27,500	1,000
5190	Supply Organist	Detail	156	400	1,200
5200	Medicare Contribution	Detail	948	815	1,000
5210	SS Contribution	Detail	4,054	3,500	8,540
5242	Rector Health Insurance	Detail	0	781	0
5243	Interim Health Insurance	Detail	5,123	0	10,800
5244	Rector Travel Allowance	Detail	137	0	200
5244-002	Supply Priest Travel Allowance	Detail	0	2,750	0
5245	Rector Continuing Education	Detail	0	0	1,750
5245-001	Clergy Conference	Detail	195	200	200
5246	Rector Dental Insurance	Detail	2,060	87	2,700
5250	Pension Premiums-Clergy	Detail	2,643	4,040	0
5250-001	Pension Premiums- Interim	Detail	1,791	4,860	13,450
5251	Rector Life Insurance	Detail	250	56	0
5251-001	Interim Life Insurance	Detail	0	0	300
5260	Seminarian Payments	Detail	2,000	0	2,000
5280	Heating-Church	Detail	4,215	5,200	5,000
5285	Heating-Rectory	Detail	179	0	0
5290	Electricity-Church	Detail	7,216	8,000	8,000
5295	Electricity-Rectory	Detail	60	0	0
5300	Water Usage-Church	Detail	578	600	700
5301	Water Usage-Rectory	Detail	33	0	0

5305	Property & Liability Insurance	Detail	5,760	6,420	6,000
5306	Workers Comp Ins/DIOC	Detail	1,245	1,200	1,300
5320	Repairs-Property & Equip	Detail	0	6,000	3,000
5321-001	Handicap Restroom	Detail	25,831	29,000	0
5321-002	Lower Level Windows	Detail	5,257	0	0
5321-003	Kitchen Remodeling	Detail	3,966	0	0
5330	Service Contracts-Church	Detail	942	675	1,000
5330-010	Service Calls-Boiler	Detail	0	300	0
5331	Service Contract-rectory	Detail	170	225	0
5340	Fire Alarm Monitoring	Detail	472	900	600
5340-010	Fire Alarm Annual Testing	Detail	531	250	600
5340-020	Fire Alarm Service Calls	Detail	0	250	0
5350	Maintenance-Church	Detail	4,370	2,500	4,500
5351	Maintenance-Rectory	Detail	605	1,000	1,000
5353	Rectory Rental Expense		500	0	0
5410	Sewer Usage	Detail	733	700	800
5411	Property Tax-Rectory	Detail	0	7,700	7,000
5420	Snow Removal	Detail	269	1,170	1,200
5430	Lawn Care	Detail	1,400	2,550	1,800
5440	Trash Removal	Detail	888	888	960
5459	Background check	Detail	14	0	0
5460	Office Supplies	Detail	2,372	2,400	2,400
5462	Bank Charges	Detail	50	0	0
5465	Computer Supplies	Detail	0	0	0
5466	Seminars/Classes	Detail	10	0	0
5468	Computer Internet Access	Detail	267	0	300
5468-002	Website Expense	Detail	239	239	5,000
5469	Payroll Service	Detail	1,496	1,750	1,450
5471	Accounting Services	Detail	1,190	1,100	1,200
5475	Inserts/Offering Envelopes	Detail	452	525	500
5480	Postage	Detail	0	300	300
5490	Tract Literature & Publications	Detail	323	200	300
5495	Christian Ed Supplies	Detail	264	600	500
5540	Telephone & Internet	Detail	1,863	1,800	1,900
			2016	2016	2017
			<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
5570	Bulletins & Inserts	Detail	0	0	1,500
5580	Altar Supplies	Detail	970	600	999
5581	Easter/Christmas Flowers	Detail	73	0	0
5603	Expenses -Craft Fair		100	0	0
5610	Non Office Supplies	Detail	811	570	900
5610-001	Non Cash Donations	Detail	210	0	0
5641	Professional Services	Detail	0	750	0
5650	Advertising	Detail	459	650	600
6609	St. Luke/St. Paul Food Donations	Detail	192	200	250
	TOTAL EXPENSE		223,073	228,656	241,849
	SURPLUS/(DEFICIT)		(12,485)	(838)	(14,201)

SAVINGS AND INVESTMENT VALUES AS OF 12/31/16

SAVINGS (PEOPLES BANK)

Capital Improvements and Designated Savings	\$38,208	
Dennis Scholarship Savings	\$4,906	Scholarships for clergy children/church employees/parishioner children
Britton CD	\$16,426	
Almquist CD	\$1,981	Camp Washington scholarships
TOTAL SAVINGS	\$61,521	

SECURITIES (PEOPLES SECURITIES)

Aiello/Rudman Endowment	\$23,966	
TOTAL SECURITIES	\$23,966	

INVESTMENT FUNDS (D & B)

Powell Fund	\$50,186	
Land Sale	\$895,530	Support for Clergy salary & benefits and as needed for capital improvements/operating budget
Cockerton Fund	\$31,960	To be used for capital improvements
Book of Remembrance	\$22,018	
Memorial Garden	\$10,173	
Dennis Scholarship	\$78,889	Restricted fund; monthly interest transferred to the Dennis Scholarship Savings account
TOTAL INVESTMENTS	\$1,088,756	

TOTAL ASSET VALUE AS OF 12/31/16 \$1,174,243

Altar Guild

The Altar Guild is a dedicated group of men and women that prepare the chapel and the main sanctuary for Sunday services of Holy Eucharist, and special services such as: Morning Prayer, holy days, baptisms, confirmations, funerals, and weddings.

The Altar Guild does their work quietly; "behind the scenes" to insure that all the items needed for worship are present. Its members are responsible for caring for vestments, linens, altar coverings and sacred communion vessels. The Altar Guild also clears the church after worship services. Currently, the Altar Guild has five (5) members that share the duties of preparing the church for services. The current members of the Altar Guild are: Martha Fernald, director, Sharon Buzzeo, Patti Kay, Susan Alcock and Jane Sampson.

Special thanks to the following members that stepped down this year; Lou Payne and Angela Doyle and Russ and Sara Battista. Both couples served on the Altar Guild for many years and were a real asset to the group.

This year we are thankful for the talents of Robert Pitzschler and Lurena Hoinacki who helped arrange plants, and decorated the church for all to enjoy at Easter and Christmas.

In 2016 the Altar Guild supported: 5 baptisms, 0 weddings and 6 funerals.

This year the Altar Guild purchased blue and pink oil candles for the advent wreath.

The Altar Guild is seeking financial donations in 2017 to cover the cost of a new white Altar Covering set that will be used on the holy holidays of Christmas & Easter, baptisms, weddings, confirmations and funerals. The set used for these occasions is very old and in very, very, poor condition and cannot be repaired.

The Altar guild is looking for four to five additional members that are available to help with setting up for services on Friday or Saturday and cleaning up after the 10:00 service on Sunday. We also need two people that are available during the week to set up for funerals. We still are in need of someone to launder and press linens. If you are interested in assisting in this important ministry – men, women or teens, please contact Martha Fernald or Sharon Buzzeo. Martha Fernald

Caring Connections

Pastoral Care now called Caring Connections has several church members willing to visit or call our church members who are unable to attend mass or are ill. If you know of a parishioner in need of a visit due to illness, or just “unable to get out,” please let Georgeann Erhardt know and she will coordinate a visit from one of our Caring Connections “Caregivers”.

One of our church members spent 2 hrs with a parishioner Lois that is well into her 90's now and enjoyed having the company. She is very alert and interesting our church member said.

Brenda's husband Mike was nice enough to take Wallace Berg to lunch over the summer. Nice of Mike to not only call but also take him for a lunch visit.

Louise Caterson was offered visitor's from two church members but declined.

On Christmas Eve I approached the family of City Line Florist to ask if their mother would like to have visitors but her daughter said her mom has family plans and declined my offer.

In 2017 we will continue to spend time with those who need a visit or call, bringing Communion as needed, and also “noticing” when parishioners are absent from services for a time, and reaching out to them. Georgeann Erhardt

Christian Education Report

It's been a year full of growth and opportunities for our Church School! In March, the children made Irish Soda Bread and shared it with the congregation for St. Patrick's Day. During Lent, toiletry items were collected from the congregation and the older children assembled blessing bags that were distributed to those who attend the community supper at St. John's, Bridgeport. Our annual Easter egg hunt was a huge success with baskets filled with delicious treats! In June, our end of year celebration was shared with Rev. Paul and immediately following was the parish picnic and ice cream social. In September, the upper and lower classrooms started worshipping together. It's been a very rewarding way to learn and share the Gospel together

as a church family. In October, the upper classroom was invited by Rev. Paul to attend a Youth Ministry Fair for the opportunity to learn how to serve as Crucifers, Torch Bearers, Chalice Bearers, Readers, Ushers and Church School Assistants. Since then, we have significantly increased children and youth participation in worship. The Christmas Eve Pageant was re-designed, and had participants of all ages sharing the true meaning of Christmas and was enjoyed by everyone who attended.

Thank you to all the volunteers who offer their time and talent to the Church School. Please continue to keep all children and youth and our church school in your prayers. May the peace that passes all understanding be with you always!
Brenda Stapleton

Facilities Report

It has been a pretty busy year around Trinity.

1. I guess the big thing we accomplished around Trinity this year is the Handicapped Lavatory. It certainly looks great, and everyone I talked to seems to like it. A big thank you to Bob Pitzschler for overseeing the project and Joe Culotta for his architectural plans.
2. We replaced the badly warped kitchen door, and the two windows in the St. Francis Room and covered over one window as that is where the main electrical panel is located.
3. The Music Together Room was painted.
4. The rectory and church gutters were cleaned.
5. A section of rather heavy steam pipes in the St. Francis Room that pulled down from the ceiling were jacked up and re-secured by Peter Myer. A big thank you to Peter!
6. As always we did our own weeding and trimming of the property, but did have Peppers do the fall leaf cleanup.
7. The parking lot was re-stripped by the Town of Trumbull who maintains the parking lot as it is shared with the library.
8. The rectory continues to be rented, and the new tenant's father power washed the rectory and painted the inside of the sun porch at no cost to the church.
9. The office has been upgraded to have a wireless connection for laptops.

Items we could / should do for 2017.

We do need to finish remodeling the kitchen in some way, based on our plans for its use in the long term.

We could continue window replacement as funds permit. The large window over the front door is in serious need of re-glazing and painting, and new windows in the bathrooms could only help since the heat in the bathrooms is not optimal.

There is a small circuit breaker box in the boiler room that should be replaced as we had a problem with one of the breakers. The breaker was given a temporary fix since it could not be replaced as the breakers are no longer made.

One of our office printers has died, and the other is near that point. Nancy Wilson and Sharon Buzzeo are exploring a more cost-effective long range solution to our printing needs.

Your Wardens Simon and Gary

Hospitality Report

With the help of many people, 2016 was a very busy year, for both joyous and solemn occasions.

We hosted many receptions in the Parish Hall ranging from welcoming the Interim Rector, weddings, funerals and intergenerational celebrations, as well as Parish Conversations related to the transition.

We would like to thank all of our excellent “cooks and caterers” who help make each event a culinary success. We continually give thanks for all the people of this church who bake and cook and share their talents in this way.

Thank you all so much and God Bless you all.

Lurena Hoinacki

Men’s Group Report

The men’s group continues to meet the last Saturday of each month for a time of fellowship. We start around 7:30am with a delicious breakfast (men cook on a rotational basis). After eating we start our discussion, usually around 8am.

For those of you not familiar with Trinity’s men’s group, we are a fellowship group that meets monthly to discuss various faith based topics. All older youth and men of the parish are welcome!

Joe Buzzeo

Worship

Worship has been an increasingly vibrant experience at Trinity this year, with more parishioners, young and older, engaged and participating. Following Rev. Ellen’s retirement, the Wardens and Administrator worked tirelessly to arrange supply clergy, even though there is a diminishing pool of clergy available. When clergy were not available, they organized Morning Prayer.

In June, I was called to serve as Interim Rector, and found the Sunday morning worship experience an absolute delight. Immediately I could see that Trinity was one of the most welcoming, genuine and comfortable worshipping parishes I had ever seen.

Following a period of vibrant worship through the summer, when we combine the 8:00am and 10:00am services, the Executive Committee and I proposed that we continue the pattern of meeting together as one community, at least through the transition. We held an all – parish meeting to share concerns and suggestions and the parish was overwhelmingly in favor of this change, a real testament to both the flexibility of our parish family, our willingness to look beyond our individual needs to those of the entire parish, and the sheer joy that we experience in being together for worship and fellowship.

At the end of the summer, Simon Howes suggested we experiment with a “Mass on the Grass,” in which we invited the Trumbull community at large, including the other Episcopal parishes, to worship with us outdoors. We handed out flyers at the Farmer’s Market, and

placed them in all of our neighbor's mailboxes. The response was overwhelming with over 100 people attending, bringing loads of food for our food ministry, and gathering afterwards for a community breakfast, which was standing room only. We had a baptism during the service and as soon as we finished the water rite, the skies opened and the rain came down, so we all rushed into the church and had the rest of the service there. We committed to doing this perhaps monthly next year in the warmer months (e.g. perhaps May through September).

Another innovation was to hold a St. Francis Day service in which we also invited Trumbull friends and neighbors, and that too was a success with animals galore foiling our pews, including Erin Flinn (our seminarian's) dog Zoey who was the tallest member of the congregation that day.

In September, we recruited a seminarian from Berkeley Divinity School, who has become a welcome member of the community, along with her husband Joe. Erin is in the discernment process for ordination, and has been learning all the details of liturgy and preaching, along with managing a parish in transition, and loving every minute of it. She has been a real gift to Trinity, and as usual, we welcomed her with open arms. We also formed a Preaching Feedback Group, in which about 10 parishioners meet with Erin each time she preaches and explores the scripture, her "breaking open" the word, and how this applies to everyone's lives.

Later in the Fall, we convened a Children and Youth Ministry Fair, in which we trained all interested youth in the various liturgical roles (Crucifer, Torches, Acolytes / Lay Servers, Lectors and Chalice Bearers). Maddie Buzzeo, Christian Medina and Zach Stapleton helped lead the training. As a result, we have reinstated the use of youth torch bearers at as many of our services as they are available. In 2107, we will be recruiting additional adults to serve in these roles, and it is just wonderful to see so many youth involved.

Another innovation for 2017 will be the introduction of a Youth Preaching Series, in which older youth will preach once each during the months of February, March and April. I will conduct a preaching class for youth in early February, and then review their sermon drafts before they preach. Thus, in addition to the great opportunity for us to hear their voices in the pulpit, they will gain valuable skills in public speaking and sharing their faith.

Finally, in 2017, we will be looking for a variety of opportunities to share worship with the larger Trumbull community and beyond, such as a Beatles tribute band, and other formats and venues.

Rev. Paul

Music Notes

Thank you for letting me play the organ here for another year! Trinity Church is my home now and I am happy with how everyone has been singing more.

Thank you to all of the people who helped out with our Christmas music! I was especially pleased to have Katie and Ashley playing their instruments, as well as Tony Legg and his guitar, and Maddie and Amy were awesome! Third Sunday choir is coming along. Does anybody want to join us?

I always welcome suggestions and input from any of you. Please, if I can do something, just ask me!

Thanks for allowing me to be a part of your church family!

Jeff Stokely

Community Partnerships

The new name for Outreach is Community Partnerships. Our Mass on the Grass food collection was donated to San Lucas y San Pablo (St. Luke's/St. Paul's) food pantry in Bridgeport, and we collected in excess of 300 cans of green beans which were given to St John's food pantry, also in Bridgeport. Towards the end of 2016, we began working with the Senior/Social Services Center at Priscilla Place, which among other things houses the Trumbull food bank. We contributed one of our fall food collections to the food bank, and found out that there are in excess of 200 Trumbull families being served at this facility. We will continue to support St. John's Bridgeport and St. Luke's/St Paul's Bridgeport, but will concentrate our efforts in developing a relationship with the Trumbull Center.

We are also exploring several fundraising activities for 2017, including a Beatles tribute concert, a Rock-A-Thon for the youth of the community, and the potential of having community suppers taking place at Trinity Church. Through this planning, we are beginning a relationship with the NIA (Nichols Improvement Association) and intend to include other local churches in our planning. We will keep you posted on these and any other activities that may develop. I encourage all parishioners to put on their "thinking caps" and bring to our attention any ideas for fundraising/community outreach that come to mind.

Finally, I would like to thank all of our congregants who have so faithfully supported our outreach ministry with food donations as well as their time, talent, and treasure.

Sam Sutter

Sacramental Report for 2016

Baptisms:	5	Theodore Cepetelli Chloe Culotta Mila Martinez Sarah Moises Elmalyz Ramos
Confirmed:	0	
Received:	0	
Reaffirmation:	0	
Deaths:	6	Alice Anderson Georgetta Bridge Kathy Galloway John Klinko Madeline Smerngnolo Donald Smith
Weddings:	0	

Transition Report

The process of moving Trinity from the leadership of Rev. Ellen to a new Rector has been making steady progress. In early March, the Vestry met with Rev. Lee Ann Tolzmann who is the Canon for Mission Leadership for the Episcopal Church in Connecticut (ECCT). She explained the new procedures for a Rector search and revealed that there was a prospective Interim Priest: Rev. Paul Carling. Later that month, a Parish Committee met with him and

recommended his approval for the position by the Vestry. The Vestry was unanimous in its approval and Rev. Carling began his service as Interim Priest on June 5th. In July, our consultant, Bob Osborne, was assigned and he met with the Vestry on August 19th to further explain the process. On October 1st, an all-day Vestry Discernment session was conducted by the consultant to help determine the future direction of the Parish and to begin to develop the required Transition Teams: Discernment, Hospitality, Prayer, and Recruitment.

The Discernment Team (Carolyn DeFranco, Martha Fernald, Patti Kay, Gayle Silva, Sam Sutter, Bob Pitzschler, and Dick Worth) began meeting with Bob Osborne on Monday evenings at the end of November. These weekly meetings will continue until the Team has completed the Parish Profile and the Office for Transition Ministry and Transition Ministry Conference portfolios. The information necessary to complete these documents comes from the Parish Discernment Sessions and various parish documents. Additionally, the Team has the task of insuring that the Parish Website is current and relevant. Once these tasks are complete, and Bishop Douglass has approved them, requests for applications from interested candidates will be distributed within the ECCT and the Episcopal Church.

The Hospitality Team will be made up of four or five parishioners and will meet as needed to identify and support events where hospitality is needed.

Currently the Prayer Team consists of the entire congregation as they offer their prayers of encouragement and support through the process. A smaller Team will be chosen during the process to serve as a resource for developing prayers and liturgies at different stages of the Transition.

The Recruitment Team will be developed as the Discernment Team completes its mission. It is this Team that will design a protocol for vetting the candidates, develop the interview questions and the interview protocol, conduct the initial interviews, and recommend a slate of candidates to the Vestry for their consideration.

Simon Howes and Bob Pitzschler

Warden's Report

A happy and healthy 2017 to one and all.

I guess I'll begin this report where I ended off last year. It's people who make up a church not the bricks and mortar. As we move forward to find a new priest; be they man or woman, young or older, we will be looking for your patience and understanding, but above all your input. **(remember, YOU are the church).**

We finally reached a point where the Discernment Committee has formed and held its first meeting. I do urge all to participate fully in the process.

Other than this I'm sure you all heard that Verizon is a "dead" issue and is behind us. They decided not to build an antenna in this area. This has positive and negative implications. We move on.

We had a successful Mass on the Grass albeit a bit wet, but something we never did before, and I'm sure there will be other things we will try in an effort to connect with the community. This is how we hope to grow, and this is why your participation and suggestions are so important.

Well I guess this year I'll close with a quote from Porky Pig
"IBIDE IBIDE IBIDE THA THA THA All Folks"

Simon and Gary

Elections
Nominating Committee Report

February 5, 2017

The following slate of Officers, Vestry Members and Delegates
is presented for election as indicated:

For a one year term:

Warden: Simon Howes

Warden: Nancy Wilson

Treasurer: Sam Sutter

Associate Treasurer: Dick Worth

Clerk: Robert Pitzschler

Vestry Members:

David Ginter - 2019

Lurena Hoinacki – 2018

Peter Myer – 2018

Candice Myers – 2019

Nominations for a 3yr Vestry Term (2020)

William DeFranco

Judy Ingerman

Patti Kay

Colleen Linane

ECCT Delegates – 1yr Term

Simon Howes

Robert Pitzschler

ECCT Alternate Delegates – 1yr Term

Position Open

Position Open

Greater Bridgeport Ministry Network – 1yr Term

Robert Pitzschler

Trumbull Interfaith Council Delegate – 1yr Term

Martha Fernald